



Striving for a healthy and inclusive society

PARTNERSHIP POLICY

AUGUST 2022

INTRODUCTION

This document explains how HDI understands and develops partnerships and who it establishes partnerships with.

1. HDI's approach to Partnership

HDI strives to excel in its partnership approach and bases its engagement with partners on the same values that underpin all its other relations and actions. HDI's Vision is a society in which everyone has the opportunity to enjoy the highest attainable standard of health and well-being, regardless of social, cultural or economic status.

HDI subscribes to the following core values:

- ***Rights-Based Approach***

HDI values strategies that promote and protect the human rights of all persons, especially the right to health.

- ***Accountability***

HDI is accountable to its donors /partners, the communities it serves, and all other stakeholders for the resources that come into its possession and in all that it does as an organization.

- ***Sustainability***

HDI believes that communities and partners should be left stronger and more resourceful after their interventions are complete.

- ***Transparency***

HDI's primary responsibility is towards the beneficiaries of its interventions. HDI operates in an open manner, with all stakeholder voices respected.

Besides subscribing to the above core values, any prospective partner must demonstrate a commitment to:

- Respect non-discrimination as a Human Rights Principle
- Adhere to HDI Policies including the prohibition of Sexual Exploitation and abuse, Sexual Harassment and Safeguarding Policy, Anti-corruption.
- Not appear on the Rwanda, EU, UK , UN or US lists of terrorist organizations
- Refrain from being involved in any illegal or criminal activity

2. Categories of Partners

HDI believes that partnering with a broad range of actors is paramount in the realization of the highest attainable standard of health and well-being. HDI works with the Government of Rwanda and its bodies, International Development Agencies, UN Agencies, Local and International NGOs, Foundations, Research Institutes, Community Based Organisations, celebrities and the Private Sector as well as others who share HDI's vision and core values.

3. Scope

Across the partnership continuum, the emphasis will be placed on identifying the common goal to which we are working, whether in long- or short-term relationships, looking to build on the distinctive contribution of all actors, and ensuring that our combined efforts bring about change. The selection criteria shall be based on the core values to which HDI subscribes to as prescribed under Article 1 of this policy.

4. Partner Selection Criteria

HDI selects Implementing Partners that align with its vision and core values as clearly stipulated under article 1 of this policy.

Implementing Partners are selected through:

1. Call for Proposals in which a competitive bidding process is applied.
2. Building Strategic Partnerships with organisations with whom it applies for joint funding based on how their work closely relates to its mandate.

The Implementing or Strategic Partner is thoroughly screened using the HDI due diligence checklist where the Partner's capacity, innovativeness, strategic direction, and cost-effectiveness are subject to strict assessment.

HDI's Implementing Partners are selected based on:

- Established expertise in the relevant area
- Proven track record
- Adequate institutional capacity to deliver.

Existing partners are regularly assessed.

HDI shall draft a Comprehensive Partner Selection and Assessment Procedure Manual.

5. Evaluation/Assessment of the Partnership

In addition to due diligence and screening process, HDI believes in the importance of conducting regular evaluation as this will serve to assess implementation of the partnership agreement. Mid-term and end of partnership agreement assessment will be conducted by HDI, the partner or an external firm depending on the type of partnership agreement.

6. Review and Update

HDI's Senior Management and the Board of Directors will review this policy and if necessary, will update it accordingly. The review shall take at least every two years.